

## **THE NATURE CONNECTION**

### **WORKSHOP DEPOSIT, PAYMENT AND CANCELLATION POLICY**

As the organizer of photography workshops, I am very understanding of unplanned or emergency events affecting the life, plans and schedules of participants. Therefore, my policy in this area is as liberal as I able to make it. I also strive to lead participants that are making a sincere commitment to the workshop. If a cancellation is required, please discuss the cause of the cancellation without delay so a remedy may be found.

#### **DEPOSIT**

Your spot in my workshop is a guarantee. It is a binding contract between you and The Nature Connection (TNC) and/or Brian Loflin. There are no participant spots held without a deposit received by TNC. And in return we will honor your commitment by protecting your spot for you.

A deposit is a payment generally equal to half of the total registration fee and must be made upon registration as soon as practical to hold one of a few limited workshop or event spots and in advance of thirty days prior to the first day of an event. If no deposit is made prior to thirty days prior to the event and if there are openings remaining, participants may register at that time, but the total fee must be paid at the time of registration.

Registration deposits are non-refundable unless your spot in a photo workshop or event can be filled. Under certain circumstances, and at the sole discretion of TNC, registration deposit fees paid by the registered participant may be applied toward payment for future services to be provided by TNC.

#### **PAYMENTS**

Payment of the balance of fees due for your photo workshop or event must be received no less than 30 days before the first day of the event unless otherwise stated in the event description or by direct personal communication. We will always attempt to remind you of any balance due.

If the balance due is not paid by 30 days before the event TNC reserves the right to sell your spot to another participant.

If this occurs, we will return your monies paid—less the deposit—to you upon receipt in full of workshop or event fees from your “replacement.” If you paid via PayPal, any fees incurred upon receipt of your payment(s) will be deducted from any monies returned to you.

## **CANCELLATION & REFUND**

Unless otherwise indicated for a specific event, if you cancel your participation in any workshop or event after your full costs for your workshop or event have been paid, monies paid to TNC will be refundable according to the following schedule:

Cancellation prior to 31 days before the start of the photo tour, travel event, and/or workshop: Full refund less deposit unless otherwise noted in the tour description. However, if your space can be filled TNC will also refund Fifty Percent (50%) of your deposit, but not until the new registered participant (“Your Replacement”) has paid their workshop or event fees in full. Alternatively at the discretion of TNC, your spot may be rescheduled at a similar workshop or event at a similar price without monetary penalty.

Cancellation less than 30 days before the first day of any workshop or event will forfeit all fees paid.

However, if your space can be filled, TNC will refund all monies paid to TNC or Brian Loflin—less fifty percent (50%) of the deposit as a service fee—but not until Your Replacement has paid his/her photo tour, travel event, and/or workshop fees in full.

Refunds will be processed within 30 days after receipt of written notice of cancellation. Additionally, if you paid via PayPal, any PayPal fees incurred upon receipt of your payment(s) will be deducted from any monies returned to you.

## **CANCELLATION OF WORKSHOP OR EVENT BY ORGANIZER**

The fulfillment of every workshop and event is a commitment that we take seriously. However, The Nature Connection must reserve the right to cancel a workshop or event when warranted. This is usually precipitated by a serious situation and is usually out of our control.

In the case that we must cancel a workshop or event we will responsible only for refunding the cost of the event (minus any funds for services already rendered) only to registered participants.

## **ACCOMPANIMENT BY NON-PHOTOGRAPHER SPOUSE OR FAMILY MEMBER**

We welcome spouses and adult family members, to accompany you on a TNC workshop or event, but he/she must do so as a paying participant if they will accompany us on any photo shoot or location. Your spouse or family member may accompany you to the destination city where TNC holds the event for which you're registered. However, they cannot attend the workshop—even in part—without paying the full registration fee.

In many cases meals are included in the workshop price structure. Therefore, non-participants must pick up their own separate tab for all meals and beverages.

If a family member is under the age of 18, please check with us before registering him/her, as some of our events may not be suited for younger children. We have learned that allowing children to attend our workshops—or to accompany a parent who is attending—is not reasonable for all concerned. Not only do we worry about the safety of children at our workshop, but our participants bring expensive equipment and we have a duty to see that it, too, remains safe and secure.

No one under 18 is allowed to enroll in our workshops without prior permission.

If there are questions regarding this policy or the desire for a waiver, please contact:

Brian K. Loflin  
The Nature Connection  
(A Loflin & Associates enterprise)  
9007 Hazelhurst Drive  
Austin, Texas 78729  
512-743-7009